

MINUTES OF JACKSON COUNTY EMERGENCY SERVICES DISTRICT #1

**BOARD OF COMMISSIONERS MEETING
REGULAR
December 20, 2021**

Those present were:

President: Richard Koch

1st Vice President: Nathan Sappington- Absent

2nd Vice President: Jake Akin- Absent

Treasurer: Michael Malone

Secretary: Clarence Joines

Office Secretary: Christy Clark

Visitors: Loren Solberg- Francitas VFD

1. Call to Order, Establish Quorum and Invocation:

The regular meeting of the Jackson County Emergency Services District was called to order by Richard Koch at 6:00 at the Vanderbilt Community Center in Vanderbilt, Texas with three Emergency Commissioners present.

2. Public Comments: None

3. Consent Agenda:

The minutes for November 16, 2021 were sent to each commissioner for reviewing. Michael Malone made a motion to approve the corrected minutes and Clarence Joines seconded the motion. Motion passed.

4. Discuss and Take Action on:

A. Approve Monthly Financial and Budget Reports:

Michael Malone made a motion to approve the financial and budget reports for the month of November and Clarence Joines seconded the motion. Motion passed.

B. Approve Bills Paid:

Michael Malone made a motion to approve bills paid and Clarence Joines seconded the motion. Motion passed.

C. Lolita VFD Brush #68:

The Lolita VFD is wanting to give Brush #68 (1983 five ton military vehicle) back to the Texas Forestry Service from which it originally came, since it has not been used but only a few times since it was given to the District.

Clarence Joines made a motion that the District donate the 1983 vehicle back to the Texas Forestry Service and Michael Malone seconded the motion. Motion passed.

6. Office Secretary Report

A. Jake Akin Resignation Letter:

Shortly after the November board meeting Jake Akin informed the District Secretary that he would not be able to serve as commissioner any longer due to his work schedule and turned in his resignation letter. The JCESD#1 Commissioners to be Appointed letter to Judge Sklar had already been submitted for approval for the Commissioners Court on December 6th with Jake Akin's name to be reappointed. I called Judge Sklar's office and informed her that he would not be serving as a commissioner after all and what did I need to do to correct the matter. I was told to resubmitted the letter to the judge with Loren Solberg as the replacement for Jake Akin, per Francitas VFD's request as their representative on the board.

B. November Budgets were sent to all Departments.

C. Next month's meeting date will be set for January 18, 2022.

7. Discuss and Take Action on Other Business:

Discussed a personnel issue in the Vanderbilt Fire Department and that the matter would be handled by the department itself.

8. Executive Session (if required) for the following purposes: None

9. Adjournment: Michael Malone made a motion that the meeting be adjourned at 6:50 pm and Clarence Joines seconded the motion. Motion passed.

Clarence Joines, Secretary